

**MEMORANDUM OF UNDERSTANDING  
BETWEEN**

**National Youth Services Council  
(NYSC)**



**AND**

**Skills for Inclusive Growth program(S4IG)**



**Skills for Inclusive Growth**

**20<sup>th</sup> of May 2022 – 30<sup>th</sup> of June 2024**

**Memorandum of Understanding  
Between  
National Youth Services Council (NYSC)  
And  
Skills for Inclusive Growth Program (S4IG)**

This Memorandum of Understanding (MOU) is made and entered Colombo in the Democratic Socialist Republic of Sri Lanka on the 20<sup>th</sup> day of the month of May 2022.

BETWEEN

National Youth Services Council, 65, High-Level Road, Maharagama, Colombo 10280

AND

The Australian Government-funded Skills for Inclusive Growth Program located in Lee Hedges Tower, 349,9/1, Galle Road, Colombo 03, Sri Lanka, hereinafter referred to as S4IG.

The parties hereby agree to the following cooperation framework:

## **Article 1**

### **1. SCOPE**

The Australian Government funded Skills for Inclusive Growth Program managed by Scope Global (Australia) Pty Ltd (part of the Palladium International Group), located in Lee Hedges Tower, 349,9/1, Galle Road, Colombo 03, Sri Lanka, hereinafter referred to as S4IG of the “SECOND PART” and represented by its Team Leader. Australian government, through the Department of Foreign Affairs and Trade (DFAT) has contracted Scope Global (Australia) Pty Ltd (part of the Palladium International Group) to implement the phase 2 Skills for Inclusive Growth (S4IG) program in Sri Lanka in accordance with the terms of a Subsidiary Arrangement signed on 31 March 2022 between DFAT and the Sri Lankan State Ministry of Skills Development, Vocational Training, Research & Innovations.

All parties agree to cooperate in working toward support in the three major areas, which include (a) Professional Cookery and Professional Pastry, Bakery, and Confectionery Skills Course—which raises skills to international levels and allows students to work in rated hotels and restaurants in accordance with their organizational mandates. (b) Supreme Chef, national competition, and reality show; (c) Foundational televisual skills course for media students to gain a broad range of basic media skills knowledge at the start; (d) Trail – Using a theme to promote regional tourism skills, a youth short film competition, and the promotion of regional authentic art and music instruments as tour products.

This MoU will begin on May 20, 2022, and end on June 30, 2024. This MoU's term and content may be extended by mutual written consent between the parties.

This MoU outlines the terms under which the S4IG will collaborate with the National Youth Services Council to design and implement specific initiatives (NYSC).



## 2. Article 2

### TERM

This MOU shall take effect on the date that both parties sign it. It will last for 25 months or until clause 5.2 says otherwise.

### ROLES AND RESPONSIBILITIES OF Skills for Inclusive Growth (S4IG)

According to its responsibility in line with this MOU, **S4IG** agrees to the following:

#### **2.1 Professional cookery course that are accredited or industry standard, as well as standard professional chefs, are available in the region.**

- 2.1.1. S4IG shall assist NYSC in training the Chefs Guild of Lanka's Training of Trainers program for NYSC Cookery Instructors, assuring training delivery assistance, professional development, and quality assurance. A set of seven NYSC trainers will be trained in any of the NYSC centers during this time.
- 2.1.2. S4IG shall assist NYSC and industry in delivering a redesigned industrial curriculum to 20 students that has been approved by TVEC, the Chef Guild of Sri Lanka, and industry experts. The training will be conducted at Maharagama Training Center.
- 2.1.3. S4IG shall assist NYSC in enhancing and upskilling 20 existing chefs in the industry.
- 2.1.4. S4IG shall support in the Functional English Training of Trainers program of a recognized English training provider, which intends to train English instructors to teach Kitchen English skills to students in NYSC Professional Cookery, Pastry & Bakery, and Confectionery courses. A group of 07 NYSC English instructors will be trained in any of the NYSC centers during this period.

#### **2.2 Professional Pastry, bakery and confectionery course that are accredited or industry standard, as well as standard pastry chefs, are available in the region.**

- 2.2.1 S4IG shall assist in the training of a batch of seven NYSC trainers in pastry and bakery skills, as well as confectionery.
- 2.2.2 S4IG shall assist NYSC in implementing a Pastry, Bakery, and Confectionery course for 20 students with the support of CGL, which will include women, people with disabilities, remote communities, and other marginalized groups, in order to complete training requirements with CGL's skills assessment. CGL will also provide employment services to NYSC trainees who finish their training and assessments.

#### **2.3 Season 3 of Supreme Chef - Youth Edition features a national competition for culinary students.**

- 2.3.1. S4IG shall oversee the entire competition process, including stakeholder meetings and workshops, as well as district, provincial, and national rounds.
- 2.3.2 S4IG shall assist NYSC in selecting candidates from the training locations in Chilaw, Polgolla, Maharagama, Matara, and Galle to the Supreme Chef Season 3 competition.
- 2.3.3 S4IG with the help of the production team, shall select a few NYSC locations for Supreme Chef season 3 reality show filming.
- 2.3.4 S4IG shall select and train NYSC media professionals to work in the media crew for the third season of the supreme chef – youth edition reality show.



**2.4 In the region, there are accredited or industry-standard foundational televisual skills courses as well as media personnel with a broad range of basic media skills knowledge.**

2.4.1 S4IG shall support a ToT program for a group of NYSC trainers, instructors, and lecturers on S4IG's Foundational Televisual Skills course, which was created with the help of industry professionals.

2.4.2 S4IG shall support in the delivery/testing of the brand new "Foundational Televisual Skills" course to ten students or staff of NYSC.

**2.5 Trail - Using a theme to promote skills in regional tourism**

2.5.1 In partnership with key members of the NYSC, SLTDA, external consultants, and the corporate sector, S4IG shall develop the concept of "Trail" collaboratively with NYSC for promoting tourism attractions in selected districts utilizing inclusive themes.

2.5.2 S4IG shall collaborate with the NYSC networks in Anuradapura, Polonnaruwa, Trincomalee, Batticaloa, and Ampara to establish a 200-kilometer path connecting these places to encourage inclusive tourism destination development.

2.5.3 S4IG shall work with NYSC, SLTDA, and the private sector to identify and construct two "Trail" routes that will be used as a tourism business model by tour and destination promoters.

**2.6 Short film competition among Youth**

2.6.1 S4IG shall help NYSC organize a workshop for selected NYSC teachers and judges on how to turn a short-film competition into a reality program.

2.6.2 S4IG will work with NYSC to create a judging panel and establish digital media partnerships.

2.6.3 S4IG will collaborate with NYSC to help the competition continue by organizing a series of master workshops based on the Foundational Televisual Skills Modules.

2.6.4 Throughout the competition, S4IG will work with NYSC and support the first four finalists in making short films on four different inclusive skills topics.

**2.7 Promotion of Regional Authentic Art and Music Instruments as Tour Products**

2.7.1 S4IG shall collaborate with NYSC and conducts research on regional art and musical instruments that are unique and authentic to Sri Lanka

2.7.2 S4IG shall support NYSC organize and judging an acoustic music festival at the district, provincial, and national levels.

2.7.3 S4IG shall support NYSC in organizing master workshops and competitions on authentic eastern and western fusion music to build a tour product that will appeal to a diverse audience.

2.7.4 S4IG, in partnership with NYSC, shall select at least 10-15 pieces of fusion music to attract guests and play in hotels.

2.7.5 S4IG shall develop with the help of NYSC to encourage professionalism among adolescents in stage crafting skills, and develop at least five short courses in the areas of compering, choreography, LED wall technician, basic sound engineering, stagecraft, and other related subjects.



## Article 3

### ROLES AND RESPONSIBILITIES OF National Youth Services Council

According to its responsibility in line with this MOU, National Youth Services Council (NYSC) agrees to the following:

#### **3.1 Professional cookery course that is accredited or industry standard, as well as standard professional chefs, are available in the region.**

- 3.1.1 The NYSC shall agree on training delivery arrangements for professional cookery by CGL to seven NYSC instructors from any NYSC center, ensuring training delivery assistance, professional development, and quality assurance.
- 3.1.2 At Maharagama training centers, NYSC shall pilot the Chef Guild of Sri Lanka's created and industry-validated professional cookery course. NYSC shall start an innovative 20-person training and skills development program for women, individuals with disabilities, remote villages, and other marginalized groups, with the goal of facilitating job placement in the industry.
- 3.1.3 With the help of CGL, NYSC shall execute a professional cookery upskilling program to improve and upskill 20 industry chefs.
- 3.1.4 NYSC shall agree to create a Functional English Training of Trainers program aimed at English instructors who would teach Kitchen English skills to students enrolled in Professional Cookery, Pastry & Bakery, and Confectionery courses. During this time, a batch of 07seven NYSC English instructors will be trained in any of the NYSC centers.

#### **3.2 Professional Pastry & bakery and confectionery course.**

- 3.2.1 NYSC shall agree on the training delivery arrangements for the training of Trainers on Pastry & Bakery skills and Confectionery program by CGL for seven NYSC instructors from any NYSC center, assuring training delivery support, professional growth, and quality assurance. During the TOT program, NYSC will provide for the needs of the trainers and assessors.
- 3.2.2 At the Maharagama NYSC training center, NYSC shall pilot the Chef Guild of Sri Lanka-developed and industry-validated professional Pastry, Bakery, and Confectionery programme. Through the Chef Guilds of Sri Lanka, NYSC shall launch an unique selection of trainees, including women and persons with disabilities from rural and distant communities, for training and skill development, enabling job placement in the sector.

#### **3.3 Season 3 of Supreme Chef - Youth Edition features a national competition for culinary students.**

- 3.3.1 NYSC shall engage with S4IG and other stakeholders to plan the whole competition process, including district, provincial, and national rounds, as well as stakeholder meetings and workshops.
- 3.3.2 NYSC shall support S4IG in selecting participants from the training centers in Chilaw, Polgolla, Maharagama, Matara, and Galle.



- 3.3.3 NYSC will assist S4IG and the production crew in selecting filming locations in NYSC training properties
- 3.3.4 The NYSC media unit shall collaborate with the media crew to produce the supreme chef season 3 – youth edition reality show.

**3.4 In the region, there are accredited or industry-standard foundational televisual skills courses as well as media personnel with a broad range of basic media skills knowledge.**

- 3.4.1 NYSC shall support S4IG in organizing a ToT program for eight NYSC trainers, instructors, and lecturers on S4IG's Foundational Televisual Skills course, which was developed with industry input.
- 3.4.2 NYSC shall support the delivery/testing of the brand new "Fundamental Televisual Skills" course to 20 NYSC students or employees.

**3.5 Trail - Using a theme to promote skills in regional tourism**

- 3.5.1 NYSC shall collaborate with key members of the NYSC, SLTDA, external consultants, and the corporate sector to develop the concept of "Trail" for promoting tourism attractions in selected districts using inclusive themes, in collaboration with key members of the NYSC, SLTDA, external consultants, and the corporate sector.
- 3.5.2 NYSC shall collaborate with S4IG to build a 200-kilometer path connecting Anuradhapura, Polonnaruwa, Trincomalee, Batticaloa, and Ampara in order to stimulate inclusive tourism destination development.
- 3.5.3 NYSC shall collaborate with S4IG, SLTDA, and the private sector to select and build two "Trail" routes that will be used by tour and destination promoters as a tourist business model.

**3.6 Short film competition among Youth.**

- 3.6.1 NYSC shall collaborate with S4IG to organize a workshop on how to conduct a short-film competition as a reality program for chosen NYSC teachers and judges.
- 3.6.2 NYSC shall collaborate with S4IG to build a judging panel and digital media partnerships.
- 3.6.3 The NYSC shall engage with S4IG to continue the competition by hosting a series of master workshops based on the Foundational Televisual Skills Modules.
- 3.6.4 Throughout the competition, NYSC shall collaborate with S4IG to help the first four finalists create short films about four different inclusive skills topics.

**3.7 Promotion of Regional Authentic Art and Music Instruments as Tour Products**

- 3.7.1 NYSC shall conduct research on regional art and musical instruments that are unique and authentic to Sri Lanka with the support of S4IG.
- 3.7.2 With the support of S4IG, NYSC shall organize and evaluate an acoustic music festival at the district, regional, and national levels.
- 3.7.3 With the support of S4IG, NYSC will organize master workshops and competitions on authentic eastern and western fusion music in order to develop a tour product that will appeal to a diverse audience.



- 3.7.4 NYSC shall select at least 10-15 pieces of fusion music to entice guests and play in hotels in collaboration with the support of S4IG.
- 3.7.5 With the cooperation of S4IG, NYSC shall design short courses in the fields of compering, choreography, LED wall technician, basic sound engineering, stagecraft, and other related subjects in order to enhance professionalism among adolescents in stage crafting skills.

#### Article 4

#### 4. GENERAL

- 4.1 NYSC shall create a steering committee to implement the aforementioned obligations and monitor quality, with S4IG working with the steering committee to ensure the effective implementation of this MoU. The steering committee will meet monthly at first, then quarterly after the first six months. The steering committee will promote awareness of inclusion-related efforts across departments/sectors, participate in the preparation of an action plan, distribute actions to relevant parties, gather data as needed, and monitor implementation with S4IG's technical assistance.

- 1. Mr. Rasitha- Director Training (NYSC).
- 3. Mrs. Kumudini Dissanayaka – Deputy Director Testing and Evaluation (NYSC).
- 4. Mr. Nadeeka Jayawardana - Consultant (NYSC).
- 4. Mr. Sinthathurai Benjamin - Skills Development Specialist (S4IG).
- 5. Mrs. Laavanya Christy Chandrakanth – Regional Program Specialist

- 4.1 This MOU shall be reviewed annually and, if both parties agree, will be enlarged or altered at the end of 25 months (30/06/2024).

- 4.2 S4IG and NYSC have agreed to include inclusive practices in all events in order to increase the involvement of women, people with disabilities, remote villages, and other marginalized groups (i.e., sourcing, enrolling, providing reasonable adjustments during training and assessment, etc.)

- 4.3 On a regular basis, NYSC will be able to gather, evaluate, store, and present results-based performance data and other proof of progress. S4IG will collaborate to undertake baseline studies, examine the context for successful performance, and assist the creation of particular monitoring tools and procedures as needed to achieve this goal. S4IG and NYSC will collaborate on field monitoring trips and learning events in order to provide qualitative views on case studies and change stories.

- 4.4 Both parties agree to work together to raise awareness about the subject matter covered in this agreement, and to allow either party to disseminate pre-approved awareness material. With notice to or consent from such Party, each Party authorizes the other to use its name, logo, and/or trademark in connection with certain promotional materials that may be disseminated to the public from time to time in connection with the subject matter contained herein. Brochures, movies, internet websites, press releases, and advertisements in newspapers and/or other publications are examples of promotional and awareness material. Parties also agree to use social media platforms and media channels for awareness and information sharing as both parties think necessary. The parties further agree that if a logo is used, the materials must be submitted to the Owner for approval."



- 4.5 Through prior consultation and agreement, S4IG and NYSC will leverage public-private partnerships as needed
- 4.6 Within the framework and principles set forth in this MOU, both parties will consider and agree on financial, technical, and human resource arrangements activity by activity. Both parties agree to collaborate in each of the MOU's defined intervention areas. According to the Australian Government's subsidiary agreement with the Sri Lankan government, both parties' resources will be shared under a mutually agreed budget. Both parties will sign a disbursement agreement outlining the transfer of funds to NYSC as well as the obligations outlined to support fund acquittals and quarterly financial variance reports. Results-based disbursements will enable effective implementation while also acknowledging financial deviation reporting.
- 4.7 Unless both parties agree to public release, each Party agrees to maintain confidential all information received or provided by another Party to this MoU.
- 4.8 Neither party will be liable to the other for any indirect or consequential loss resulting from, connected with, or related to this MoU.
- 4.9 The parties' entire agreement will be comprised of this MoU, including annexures, and any supplementary papers referred to. Any prior understanding or representation made prior to the effective date of this MoU is hereby canceled.
- 4.10 If the Australian government (through its Department of Foreign Affairs and Trade) issues a directive or the Head Contract is canceled or suspended, S4IG may terminate or suspend all or part of this MoU. The Head Contract is an agreement between the S4IG and the Australian government that facilitates the S4IG Program and associated Program Fund initiative.
- 4.11 S4IG and NYSC agree to pay a maximum of 8% of the total allocated program cost as a responsibility allowance (reporting, giving information for MELR system, and data gathering purposes using specified templates).

## **5. TERMINATION**

- 5.1 This MoU shall be amended by mutual agreement of both parties and evidenced in writing and signed by the authorized individual[s].
- 5.2 This MoU may be terminated by either party by giving the other party thirty (30) days' notice in writing.

## **6. DISPUTE RESOLUTION**

The sequential procedure that is to be followed to resolve dispute as follows,

- 6.1 If a dispute arises, the aggrieved party shall give written notice to the breaching party requiring that to the said dispute be resolved in good faith, within thirty (30) days of the breaching party receiving the notice of dispute from the aggrieved party.



6.2 If the dispute is not resolved by negotiation as aforesaid, the aggrieved party may seek legal redress under the laws of the Democratic Socialist Republic of Sri Lanka.

**IN WITNESS whereof**, the parties hereto have duly executed this MOU in Colombo on this 20<sup>th</sup> of May 2022.

**Signed for and on behalf of the NATIONAL YOUTH SERVICES COUNCIL (NYSC) in the presence of:**

Signature : .....

Name : Mr. Damitha Wickramasinghe

Designation : Chairman/Director – National Youth Services Council (NYSC)

**Signed for and on behalf of the S4IG in the presence of:**

Signature : .....

Name : Mr. David Ablett

Designation : Team Leader, Skills for Inclusive Growth (S4IG)

**Skills for Inclusive Growth**  
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